

**Bay Area Genealogical Society
Board Meeting via Zoom
Board Minutes
October 19, 2020**

Attendance

Board Position	Name	Present
President	Nick Cimino	Yes
1 st Vice President, Yearbook	Lisa Smith	Yes
2 nd Vice President	Susie Ganch	Yes
Treasurer	Billy Mayo	Yes
Recording Secretary	Kitty Olson	Yes
Corresponding Secretary, Scrapbook	Teresa Rundell	Yes
Registrar, Sergeant-at-Arms, Co-Web Editor	George Porterfield	Yes
County Coordinator	Deborah Gammon	Yes
Historian/Awards	Teresa Rundell	Yes
Education, Hospitality, Newsletter Editor	Kim Zrubek	Yes
Email Coordinator, Facebook	Kathleen Williams	Yes
Journal, Pedigree Charts, Co-Web Editor	Lisa Franklin	No
Member Services	Judy Zavalla	No
Publicity	Terri Myers	Yes
Web Editor	Polly Swerdlin	Yes
Welcoming	Jane Thompson	No
Telephone	Teresa Rundell (Interim)	Yes

Administrative Items

- Lisa Smith, 1st Vice-President, called the meeting to order at 6:31 pm.
- Lisa called for corrections and/or additions to the September 2020 board minutes distributed by Recording Secretary, Kitty Olson, on October 15; no further corrections and/or additions were proposed.
- Board minutes for October 2020 accepted as last amended by Kitty Olson.

Board Decisions

1. Billy Mayo proposed a motion that BAGS be an exhibitor at the Texas State Genealogical Society (TxSGS) virtual conference scheduled for November 13 – 15, 2020; a \$50 fee is required. Polly Swerdlin seconded the motion. The board approved the motion.

2nd Vice President's Board Report – Susie Ganch

Date / Time	Presenter(s)	Topic	Venue	Fee	Comments
October 23 7:00 pm CST	Sharon Batiste Gillins	Navigating the Freedman's Bureau Records	Webinar	\$75	Hosted by Texas State Genealogical Society (TxSGS)
November 20 7:00 pm CST <i>1 week earlier</i>	Jeanine Cloud	Birds of a Feather – Y-DNA Research and Group Projects	Webinar		TxSGS pre-recorded webinar

Note: No board or general meeting scheduled for December 2020.

Treasurer's Report – Billy Mayo

CHECKING ACCOUNT

Balance as of 31 August 2020	\$ 1,692.63
August Deposits	\$ 1,115.13
August Expenditures	\$ - 23.92
Balance as of 30 September 2020	\$ 2,783.84

JSC FCU SAVINGS ACCOUNT	\$ 5,701.40
JSC FCU Share Certificate (CD)	\$ 6,015.74
TOTAL MONETARY ASSETS as of 30 September 2020	\$14,500.98

Registrar – George Porterfield

Final Count of Members (2019-2020) as of 31 August 2020:

Category	Previous report	Change	Current
Current members (paid & gratis)	109	0	109
New members this year (2019-2020)	28	0	28
Prior year members – not paid this year	7	0	7
Current (exception)*	45	0	45
Total members	189		189

* No recent payment or application found.

Count of Members for 2020-2021 Membership Year:

Category	Previous report	Change	Current
Organizational & Life Members	10	0	10
Prior year members – paid this year*	54	35	89
New members	8	0	8
Not paid for 2020-2021**	121	-37	84
Total members	193		191

Changes:

New member*: Anita Cooper (previous member 2013-2014)

Members deleted**: Shirley Weaver - Removed by request.

Bettinna Medlin-Chatham - Deceased.

Dorothy Spalding – Deceased.

BAGS Merchandise Inventory as of 18 October 2020:

Inventory Item	Unit Price	Previous report	Change	Qty on Hand	Value
Cookbooks	\$10.00	19	0	19	\$ 190.00
Flash drives	\$10.00	12	0	12	\$ 120.00
Pad folios	\$20.00	0	0	0	\$ 0.00
Pens	\$1.00	116	0	116	\$ 116.00
Tote bags	\$25.00	26	0	26	\$ 650.00
Total value					\$1,076.00

Corresponding Secretary – Teresa Rundell

- Correspondence this month: membership application mailed to seven members who do not have an email account; return envelope with BAGS mail address label included with each application.
- Contacted 15 visitors who attended the September general meeting webinar.

Business Items

- Review of Friday, September 25, 2020- Webinar - Speaker: Linda Worsham presents *Digital Scrapbooking Your Pictures and Data*.
 - Expectation was that this session would concentrate more on tips and techniques.
- Corrections and Additions to Agenda for General Meeting via Webinar this Friday, October 23, 2020- Speaker: Sharon Batiste Gillins presents *Navigating the Freedmen's Bureau Records*
 - Addition under the section, German Special Interest Group, to see website for details.
 - Addition of details regarding in person MHM session at the Friendswood Family History Center.
- Planning for Friday, November 20, 2020- General Meeting via Webinar - Speaker: Janine Cloud *Birds of a Feather - Y-DNA Research and Group Projects*
 - See 2nd Vice-President report.

- Proposed 2021 Programs – Susie Ganch

Presenter	Topic(s)	Venue	Fee	Comments
Katherine Schober	Journey into German Genealogy Help! I Don't Speak the Language: Tips and Tricks for Deciphering Foreign Language Records	Webinar or Zoom	\$150	Speaker is a well-known German-English translator
Michael Straus, AG	Following the Tracks: Finding Our Ancestors on the Railroad	Recorded webinar	TBD	Records including employees, manuscripts, directories, pensions, social security, and organizations such as the Pullman Porters and Harvey Girls are also examined.
Thomas MacEntee	Transportation Resources for Genealogical Research	Webinar or Zoom	\$100	
Debra Hoffman	Colonial Research in Maryland	Webinar or Zoom	TBD	
Lisa Smith	Genealogy from a Private Investigator's Perspective	Webinar or Zoom		

- Review of Members Helping Members via Zoom Sessions and Planning for Future
 - German Special Interest Group (SIG)
 - Thirteen people have expressed interest in the SIG to date
 - First meeting was held via Zoom on 14 October 2020 with 9 people attending
 - First meeting included introductions and individual selection of an immigration ancestor for personal “case studies”
 - Presentation topic at the first meeting was “Finding German Hometowns”
 - Future meetings will be held on the second Wednesday of each month at 2:00 pm.
 - In-person MHM meetings now that Friendswood LDS Family History Center is open
 - Janet Brown, Coordinator Friendswood Family History Center (FHC), is willing to open the FHC on the first Wednesday of the month for BAGS members potentially starting November 4, 2020 from 9:30 am – 11:00 am; Kim will host this MHM session.
- Participation as exhibitor and/or sponsor in TxSGS Conference November 13-15; deadline for registering as an exhibitor or sponsor is October 27. \$50 exhibitor, \$250 sponsor
<https://www.txsgs.org/2020-conference/exhibitors-and-sponsors>.
 - See Board Decisions.
- Houston West Family Genealogical Society membership to BAGS and vice versa – this topic was tabled until a description of an organization membership has been created by Lisa Smith.

- Committee Appointments: Telephone, Newsletter, etc.
 - Becky Jones assumed the role of newsletter compositor to assist Kim with the publication of the newsletter.
 - Judy Zavalla resigned as chair of Member Services due to personal issues.
- Member and Exit surveys
 - Membership survey finalized, delivery will be via link in an e-mail and available on the website home page.
 - Decision to table the discussion of an exit survey until closeout of the current membership year.
- Venmo in addition to Paypal
 - Board declined to add Venmo as a payment option.

Committee Reports

Email Coordinator/Facebook – Kathleen Williams

- Continue to post a survey about once every week and a half. On the DNA question of where members have tested, the highest percentage tested at Ancestry with 19, Family Tree DNA was at 14, GEDMATCH at 13, 23andMe and MyHeritage tied at 13 and Living DNA at 7.
- As far as states that members are actively researching, Texas has the highest at 10, Alabama at six and Pennsylvania at four.
- Polls are left as announcements for at least a month. Once an individual has seen the announcement or responded to the announcement, it no longer appears at the top of their feed.

County Coordinator – Deborah Gammon

- No bus trips to Clayton Library are scheduled.

Journal Editor – per Melodey Hauch

- Fifty copies of two Journals and the Yearbook printed by the vendor, Copy Dr; Bill has paid the bill.
- In process of mailing Journals and Yearbook to 35 members who requested them; most of them paid \$5 to have them mailed.

Historian / Scrapbook – Teresa Rundell

- Nothing new to report.

Education – Kim Zrubek

- George Porterfield and Karen Engelauf held their first German SIG meeting on October 14, 2020. Plan is to hold German SIG meetings on the second Wednesday of the month at 2:00 pm.
- Renee Ball is continuing to lead the Monday morning Members Helping Members (MHM) sessions.
- Kim Zrubek and George Porterfield continue to lead the Monday evening MHM sessions, average attendance is 5.

Newsletter – Kim Zrubek

- Becky Jones has assumed the role of newsletter compositor. The October 2020 issue of the newsletter was posted and distributed October 16.
- Input for the November issue of the newsletter is due by November 1, 2020.

Website – Polly Swerdlin

- Added Dorothy Spaulding's passing for the In Memoriam page.
- Added a link on the Home page to a survey for a German Special Interest Group
- Checked for broken links, none found.
- Added a page for the German SIG handouts linked from the sidebar of the home page.

Publicity – Terri Myers

- Nothing new to report.

Yearbook – Lisa Smith

- Yearbook printed and Melodey is in the process of mailing out the requested copies of the Yearbook.

Welcoming – Jane Thompson

- No report.

Member Services – Judy Zavalla

- No report.

Telephone – Teresa Rundell (Interim)

- Telephone committee consist of Teresa Rundell, Barbara Moore, Judy Zavalla, Deborah Elliot, and Kim Zrubek. Committee members are telephoning all members listed in the Yearbook.
 - Several members did not have the password to open the Members page.
 - Several members stated they would send their membership dues.
 - Several members stated they were interested in the webinars and Zoom but had various technical issues or concerns.
 - Shirley Lindquist volunteered to be a part of the phone committee.
 - George had names listed on the renewal forms stating who would be interested in the telephone committee.
 - Renee Ball offered to make some calls.
- Provide members of the telephone committee a script to use to contact members regarding the October webinar. Sample script sent to board members for review.

Hospitality – Kim Zrubek

- No report as all in-person activities have been cancelled until further notice.

Meeting adjourned at 8:04 pm.

Respectively submitted,

Kitty Olson
Recording Secretary